

Parent Partnership Policy

Summertime is committee run and parents are actively encouraged to join us and work in partnership with the nursery to ensure its strong future. The meetings are held every other month and staff really appreciate your support.

At summertime we work together with our parents at every opportunity to build a relationship of mutual trust and respect.

All parents at summertime are provided with information and support from our team of staff. Parents are seen as the most important people in their child's life and we value their views and information they give us with regards to their child.

New parents will be issued with a Data registration form, prospectus, guide to the EYFS, illness information leaflet and an 'All About Me' book on their first visit to the setting.

Settling in sessions are arranged for the parent and child to attend together, followed by sessions for the child to attend separately. This gives the parents a chance to meet the team and speak about any concerns they may have before they officially begin their scheduled sessions.

Each child will be allocated a key person who will be the parent's first point of contact if they need to speak to about their child's needs and development. Information and feedback will be exchanged verbally on a daily basis by the child's key person and other members of the team. All staff get to know all parents and their children no matter which room the child will be in.

Babies under two have basic information recorded on a daily diary sheet.

Information such as snacks and activities provided in the preschool room are updated daily and displayed in the inner hallway.

Parent consultations and events will be held on a regular basis. Information posters will display details of events and information with regards to the setting and a newsletter is sent out monthly.

Parents are asked to take part in their child's planning, staff encourage parents to add comments, observations and photographs to their child's on-line Tapestry Journal. This enables practitioners to plan experiences that their child enjoys and further develops our partnership with parents .

The manager and deputy manager will be available to talk to parents at any time if they have a concern or a problem with regards to their child or Summertime as a setting. Our policies, procedures and most recent OFSTED reports are available to take home or view on our website.

Whilst on the premises of summertime parents are asked that they conduct themselves in an appropriate manner with regards to their behaviour and language and refrain from using their mobile phones

Cathy White
Manager
January 2019