



28 Severe Weather or Emergency closure Policy.

The safety and wellbeing of the children, families and staff at Summertime Nursery is our priority. In exceptional circumstances, it may be necessary to close the nursery temporarily due to extreme weather or an emergency situation.

Reasons for Closure

The nursery may need to close, or remain closed, in circumstances including:

Extreme weather such as high winds, flooding, snow, ice or a heatwave.

The nursery premises becoming inaccessible or unsafe.

A risk of injury or harm to children, staff or visitors.

An emergency requiring evacuation, including an instruction from the landlord or emergency services.

Staff being unable to travel safely to the nursery, particularly those travelling from outside the local area.

Situations where safe staff-to-child ratios cannot be maintained.

We will always make every reasonable effort to remain open for as many children as safely possible. However, the nursery has a duty of care to ensure that appropriate staffing levels and child-to-adult ratios are maintained.

If closure is necessary, we will do everything reasonably possible to reopen as soon as it is safe to do so.

Notification of Closure

If the nursery needs to close during the day:

Parents/carers of children attending the nursery will be contacted immediately by telephone and asked to collect their child/children as soon as possible.

If the usual parent/carer cannot collect their child, an alternative authorised person must be arranged. Parents/carers must provide the person's name and the agreed security password.

A closure alert will be placed on the Summertime Nursery website.

We will attempt to notify one parent/carer for each child by email or telephone.

Parents/carers should ensure that their contact details and emergency contact information are kept up to date.

Nursery Fees During Severe Weather Closure

If the nursery is forced to close due to severe weather for more than two consecutive days, we will refund 50% of the applicable nursery fees from the third day of closure.

The refund will be shown on the last page of the following month's invoice and will be credited to the bill payer.

If the nursery remains open but a child does not attend, full nursery fees will remain payable.

Cathy White
Manager
September 2026