# 30 **Student Placement Policy**

We at summertime recognise that the quality and variety of work that we undertake at the setting makes it an ideal place for students and volunteers on placements, or for people undertaking qualifications.

**Therefore, students and volunteers are welcome at Summertime under the following conditions;**

- The needs of the children are paramount, and students/volunteers will not be included in the ratios.
- Students must be confirmed by the tutor to be engaged in a childcare course which provides necessary background and understanding of the children's development and activities
- Students required to conduct childcare studies will obtain written permission from the child's parents/carers
- All information must remain confidential with regards to the setting
- Students are mentored by a member of the Summertime team and a tailored induction is carried out which is aimed at the individual needs of the student or volunteer
- Regular supervision meetings are carried out with any volunteers who attend the setting on a regular basis.
- Students and Volunteers will be familiarised with the policies and procedures of the setting
- Regular volunteers will not be employed by Summertime until we have received references and a cleared DBS check in line with our recruitment and selection policy
- If the student is causing any concerns to the nursery the manager will speak with the Tutor and possibly end the agreement.

All staff will treat all students and volunteers with respect. No discriminatory remarks, bullying or harassment will be tolerated, and any staff member found to be intimidating a student on placement or a volunteer will be dealt with by the management and/or the committee.

Cathy White
Manager
November 2022