



33 Transition Policy

At Summertime Nursery, we want every child's move to a new room, setting or school to be as positive and smooth as possible. We work closely with children and their parents/carers to make sure each transition meets the individual needs of the child.

Moving to a New Room We have three groups:

- **Babies:** Birth–2 years
- **Ducklings:** 2–3 years
- **Ducks:** 3–4 years

Children move on when they are developmentally ready, rather than simply because of their age.

Parents/carers will be told when their child will begin transition visits and when they are ready to move permanently.

- The child's key person will support them during their first visit to the new room.
- Further visits will gradually help the child become familiar and confident in their new environment.
- If a child needs extra support, their key person will continue to help them.
- Relevant information about the child's development, interests, routines and needs will be shared with their new key person to support continuity of care.

Moving Between Settings Where a child attends another nursery, preschool or setting, we will work with the other provider where possible to share information and support a consistent approach.

Starting School, We will work with local schools to support children as they prepare for this important next step. Where possible, this may include visits from school staff and visits to the school. With parents'/carers' permission, relevant information about the child's learning, development and needs will be shared with their new school.

SEND and Additional Needs Children with SEND or additional needs may need extra time, visits or support during transitions. We will work closely with parents/carers and other professionals, where appropriate, to plan an individual transition that helps the child feel safe, confident and ready.

Working with Parents We believe parents and carers know their child best. We welcome your thoughts, questions and wishes and will work together with you to ensure every transition is a positive experience for your child.

Cathy White
Manager
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