

19 On-line I connect Parent Zone Learning Journey Policy

At Summertime we use an on-line system called Connect Parent Zone to record your child's fun, achievements and activities.

All parents at the setting are given a permission form that they are asked to sign and return before their child's details are added to the online Parent Zone App.

Each parent will be emailed a link to access their child's portfolio. Staff members will only be able to access their own key children and will not access the site in their own home or outside of work.

This is a secure system accessible only by invitation and password. As parents you will have access to your child's fun moments and learning on Parent Zone.

This is a two way platform and we really encourage you to add your own comments, Photographs and observations regarding anything your child is enjoying at home and out and about. Everything you upload helps us to share and be part of your child's life.

- 1) We will send you an invitation from 'Parent Zone'
- 2) open your email and click to Activate your account
- 3) You will need your child's date of birth and the create and confirm your password

(It must contain at least 8 characters, 1 uppercase letter, 1 lowercase letter, 1 number and 1 special character - not including spaces or British Pound and Euro signs).

- 4) Once you are in you will need to read/scroll through the terms and conditions and accept

For computer security summertime will ensure that they install a firewall and virus checking system onto their computers and staff will not share passwords when accessing the site. Parents will be asked to provide a strong password.

A hard copy of your child's development will be maintained by the child's key person if the parents do not wish to access the portfolio online.

Summertime nursery complies with the General Data Protection Regulation (GDPR). Any information held on the child and their families will be shared with them. Parents also have the right to access their own child's information (see also the privacy policy)

Cathy White
Manager
March 2025